

Vacancy

THE NATIONAL GAS COMPANY OF TRINIDAD AND TOBAGO LIMITED (NGC) plays a key role in the development of the country's natural gas industry. We invite applications from suitably qualified nationals to become a member of our team of professionals to work in a challenging and result-oriented environment in the following position:

LEGAL OFFICER (ON CONTRACT – 3 YEARS)

This position reports to the Manager, Legal and Corporate Secretariat Services with the responsibility for:

- The provision of legal advice with a view to protect the Company from liability in its commercial; business operations, safeguard the Company's assets from claims; litigations; and ensure compliance by the Company with statutory and common-law requirements

The minimum requirements for the position are:

- A Bachelor of Law Degree and Certificate of Legal Education or equivalent professional qualifications
- A minimum of 4 years professional experience preferably in Corporate and Commercial Law

Preferred knowledge and skills:

- Good knowledge of and the ability to draft Contracts, Leases and other Conveyancing Instruments
- Advanced knowledge of and ability in negotiation of contracts
- Basic knowledge of petroleum legislation and regulations
- Excellent communication skills, both orally and in writing
- Excellent analytical and negotiating skills
- Leadership and Management skills
- Proficient Computer Literacy Skills in Microsoft Office Suite and Document Management Applications

Compensation:

NGC offers a competitive compensation package inclusive of Housing Allowance and Group Life Medical Coverage.

Applications must be addressed to:

Manager, Human Resources
The National Gas Company of
Trinidad and Tobago Limited
Orinoco Drive
Point Lisas Industrial Estate
P.O. Box 1127, Port of Spain
or
via e-mail at recruitment@ngc.co.tt

Unsuitable applications will not be
acknowledged.

CLOSING DATE:
4pm on Friday 3rd June, 2011